



**MEETING MINUTES**

**ANTELOPE VALLEY HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING – PUBLIC SESSION**

Community Resource Center – Auditorium  
44151 15<sup>th</sup> Street West, Lancaster, CA 93534

**JANUARY 31, 2024**

**DIRECTORS PRESENT:**

Kristina Hong, Chair  
Doddanna Krishna, MD, 1<sup>st</sup> Vice-Chair  
Don Parazo, MD, 2<sup>nd</sup> Vice-Chair  
Abdallah Farrukh, MD, Secretary  
Steve Hofbauer, NREMT, Treasurer

**OTHERS PRESENT:**

Edward Mirzabegian, Chief Executive Officer  
Troy Schell, General Counsel  
Prمود Kadambi, MD, Chief of Staff  
Satya Dandamudi, MD, CMO  
Kayla Martz, Executive Assistant to the CEO & BOD

**START TIME: 6:10PM**

**I. REPORTABLE ACTIONS TAKEN IN EXECUTIVE (CLOSED) SESSION – Kristina Hong, NP, Chair**

- A. Report on Actions on Claims Filed with the District (REPORT)**
- B. Medical Staff Recommendations (REPORT)**

Ms. Hong reported on the Action on Claims filed with AVHD.  
She also reported on the Medical Staff Recommendations.

**II. CONSENT CALENDAR – THE CONSENT CALENDAR, AGENDA ITEMS MAY BE ACTED UPON WITH ONE MOTION, A SECOND AND THE VOTE – Kristina Hong, NP, Chair**

- A. Approval of Board Public Session Meeting Minutes of December 20, 2023 (ACTION)**
- B. Approval of Finance Committee Meeting Minutes of December 20, 2023 (ACTION)**
- C. Approval of Compliance Oversight Committee Meeting Minutes of October 12, 2023 (ACTION)**
- D. Approval of ED Modular Expansion Ownership Memo (ACTION)**
- E. Approval of Optum Bank Loan Agreement Memo (ACTION)**

**MOTION:** Dr. Farrukh made a motion to approve the consent calendar; Seconded by Dr. Parazo.  
The motion passed unanimously.

**III. COMMITTEE REPORTS & RECOMMENDATIONS**

- A. Finance Committee – Kristina Hong, NP, Chair**
  - 1. Approval of December 2023 - Financial Report (ACTION) – Nathan Dean, CFO

**Statement of Income – December 2023**

- Total Operating Revenue: Actual= \$40.8 | Budget= \$44.8 | LY= \$54.6 | -25.3% Variance from LY
- Total Operating Expenses: Actual= \$39.5 | Budget= \$42.3 | LY= \$41.3 | -4.4% Variance from LY
- EBIDA: Actual= \$1.3 | Budget= \$2.5 | LY= \$13.3 | -90.1% Variance from LY
- Net Income: Actual= -\$2.1 | Budget= \$291 | LY= \$11.2 | -118.9% Variance from LY

Mr. Dean noting lower procedural volume. He further notes Managed Care Agreement payments and ongoing negotiations that are continuing in order to provide the organization proper payments/reimbursements for patient care.

**Statement of Income – Year to Date: Reviewed & Discussed**

- Total Operating Revenue: Actual= \$252.1 | Budget= \$265.8 | -.6% Variance from LY
- Total Operating Expenses: Actual= \$243.3 | Budget= \$250.4 | -.1% Variance from LY
- EBIDA: Actual= \$8.7 | Budget= \$15.3 | LY= \$10.1 | -13.6% Variance from LY
- Net Income: Actual= - \$3.0 | Budget= \$1.7 | LY= -\$3.7 | 18.7% Variance from LY

Mr. Dean noting that a strong expense control on behalf of the CEO is shown in the expense reports. Mr. Hofbauer inquires about the nurse contract labor. Mr. Dean and Ms. Hong provide a response.

**Payor Mix Graph – Reviewed**

Medicare: 39.3% | Medi-Cal: 38.2% | Commercial: 19.8% | Other: 1.8% | Self-Pay: 1.0%

**Admission Trends – Reviewed Data**

**Volumes – December 2023**

TOTAL SURGERIES: 606 | Budget: 655 | LY: 611 | -0.8% Variance from LY  
TOTAL GI PROCEDURES: 323 | Budget: 363 | LY: 311 | 3.9% Variance from LY  
TOTAL CC/IR/EP PROCEDURES: 152 | Budget: 157 | LY: 150 | 1.3% Variance from LY

Trauma Cases: 133 | Budget: 129 | LY: 129 | 3.1% Variance from LY  
ER Visits: 10,195 | ER Admits: 1,152 | ER Conversion to I/P: 11.3%  
Deliveries: 270 | Budget: 268 | LY: 298

Acute Discharges – Actual: 1,599 | Budget: 1,567 | LY: 1,639  
Acute Patient Days - Actual: 7,651 | Budget: 7,433 | LY: 7,752  
Adjusted Patient Days - Actual: 10,793 | Budget: 10,685 | LY: 10,894  
Observations (as patient days) - Actual: 72 | Budget: 54 | LY: 33  
Avg Daily Census – Actual: 247 | Budget: 240 | LY: 250

General Acute LOS – Actual: 4.78 | Budget: 4.74 | LY: 4.73  
General Acute CMI - Actual: 1.57 | Budget: 1.57 | LY: 1.56  
Medicare Acute LOS – Actual: 6.33 | Budget: 5.70 | LY: 5.65  
Medicare CMI – Actual: 2.34 | Budget: 2.27 | LY: 2.07

**Volumes – Fiscal YTD**

TOTAL SURGERIES: 3,913 | Budget: 3,885 | LY: 3,910 | 0.1% Variance from LY  
TOTAL GI PROCEDURES: 2,156 | Budget: 2,156 | LY: 2,109 | 2.2% Variance from LY  
TOTAL CC/IR/EP PROCEDURES: 903 | Budget: 932 | LY: 869 | 3.9% Variance from LY

Trauma Cases: 818 | Budget: 768 | LY: 775 | 5.5% Variance from LY  
ER Visits: 59,394 | ER Admits: 6,900 | ER Conversion to I/P: 11.6%

Deliveries: 1,625 | Budget: 1,590 | LY: 1,639

Acute Discharges – Actual: 9,446 | Budget: 9,300 | LY: 9,362

Acute Patient Days - Actual: 44,870 | Budget: 44,117 | LY: 43,899

Adjusted Patient Days - Actual: 64,650 | Budget: 63,420 | LY: 63,159

Observations (as patient days) - Actual: 297 | Budget: 320 | LY: 292

Avg Daily Census – Actual: 244 | Budget: 240 | LY: 239

General Acute LOS – Actual: 4.75 | Budget: 4.74 | LY: 4.69

General Acute CMI - Actual: 1.52 | Budget: 1.57 | LY: 1.54

Medicare Acute LOS – Actual: 6.16 | Budget: 5.70 | LY: 5.63

Medicare CMI – Actual: 2.15 | Budget: 2.27 | LY: 2.22

**Labor Metrix – December 2023**

FTEs Total – Actual: 2,354 | Budget: 2,310 | LY: 2,312 | 2.0% Variance from LY

- Further review of costs & benefits data as related to labor costs

**Labor Metrix – Year to Date**

FTEs Total – Actual: 2,354 | Budget: 2,310 | LY: 2,351 | 0.1% Variance from LY

- Further review of costs & benefits data as related to labor costs

**Collection & Debt Service Coverage Requirements – December 2023**

- Bond Covenant Requirements: Days Cash on Hand: 123.0

- Debt Service Coverage: 2.12

**AVOIC – December 2023 & Calendar Year to Date**

• December 2023

Net Patient Revenues – Actual: \$1.4 | Budget: \$1.6 | Budget Variance: -\$257,356

Net Income – Actual: -\$108,036 | Budget: -\$105,089 | Budget Variance: -\$213,125

• Calendar YTD

Net Patient Revenues – Actual: \$16.1 | Budget: \$16.4 | Budget Variance: -\$266,721

Net Income – Actual: -\$2.1 | Budget: \$415,560 | Budget Variance: -\$2.5

**MOTION:** Dr. Farrukh made a motion to approve the December 2023 Financial Report; Seconded by Dr. Parazo. The motion passed unanimously.

**IV. BOARD ORGANIZATIONAL MATTERS – Kristina Hong, NP, Chair**

**A. Nominations and Election of Board Officers (ACTION)**

**Board Chair: Dr. Parazo** | Motion made by Ms. Hong; Seconded by Dr. Farrukh. The motion passed unanimously.

**1<sup>st</sup> Vice-Chair: Dr. Krishna** | Motion made by Dr. Farrukh; Seconded by Ms. Hong. The motion passed unanimously.

**2<sup>nd</sup> Vice-Chair: Mr. Hofbauer** | Motion made by Dr. Krishna; Seconded by Ms. Hong. The motion passed unanimously.

**Secretary: Ms. Hong** | Motion made by Dr. Farrukh; Seconded by Mr. Hofbauer. The motion passed unanimously.

**Treasurer: Dr. Farrukh** | Motion made by Dr. Parazo; Seconded by Mr. Hofbauer. The motion passed unanimously.

**B. Standing Board Committee Appointments (ACTION)**

- **Medical Quality Assurance Committee:** Dr. Krishna, Chair | Dr. Farrukh, Vice-Chair
- **Finance Committee:** Mr. Hofbauer, Chair | Ms. Hong, Vice-Chair
- **Retirement Advisory Committee:** Dr. Farrukh, Chair | Mr. Hofbauer, Vice-Chair
- **Compliance Oversight Committee:** Dr. Parazo, Chair | Dr. Krishna, Vice-Chair
- **Human Resources Committee:** Ms. Hong, Chair | Dr. Krishna, Vice-Chair
- **Audit Sub-Committee:** Dr. Farrukh, Chair | Dr. Parazo, Vice-Chair

**MOTION:** Dr. Parazo made a motion to approve the Board Committee Appointments; Seconded by Dr. Krishna. The motion passed unanimously.

**V. NEW BUSINESS**

- A. Adoption of Resolution 013124: Reimbursement of Temporary Advances made for Capital Expenditures (ACTION) – Edward Mirzabegian, CEO**

**MOTION:** Dr. Farrukh made a motion to approve Resolution 013124; Seconded by Dr. Krishna. The motion passed unanimously.

**VI. CHIEF EXECUTIVE OFFICER'S REPORT (INFORMATION ONLY)**

- CT3 Update & Opening
- Bi-Plane Update & Opening
- Behavioral & Rehabilitation Hospital Update
- ED Expansion Update
- New Hospital Building Finances

**VII. PUBLIC COMMENT ON NON-AGENDA ITEMS:**

- Public Comment by Kylah Terrell & Cindy Gillison

**VIII. ADJOURNMENT: 6:35PM**

 2/28/2024

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Don Parazo, M.D., Chair