



MEETING MINUTES

ANTELOPE VALLEY HEALTHCARE DISTRICT BOARD OF DIRECTORS MEETING – PUBLIC SESSION

Community Resource Center – Auditorium
44151 15th Street West, Lancaster, CA 93534

OCTOBER 30, 2024

DIRECTORS PRESENT:	OTHERS PRESENT:
Don Parazo, M.D., Chair Doddanna Krishna, MD, 1 st Vice-Chair Steve Hofbauer, NREMT, 2 nd Vice-Chair Abdallah Farrukh, MD, Secretary Kristina Hong, Treasurer	Edward Mirzabegian, Chief Executive Officer Troy Schell, General Counsel Satya Dandamudi, MD, CMO Kayla Martz, Director of Med Staff Srvc & BOD Liaison

START TIME: 6:18PM

I. REPORTABLE ACTIONS TAKEN IN EXECUTIVE (CLOSED) SESSION – Don Parazo, M.D., Chair

A. Report on Actions on Claims Filed with the District (**REPORT**)

B. Medical Staff Recommendations (**REPORT**)

Dr. Parazo reported on the Action on Claims filed with AVHD.

He also reported on the Medical Staff Recommendations.

II. CONSENT CALENDAR – THE CONSENT CALENDAR, AGENDA ITEMS MAY BE ACTED UPON WITH ONE MOTION, A SECOND AND THE VOTE – Don Parazo, M.D., Chair

A. Approval of Board Public Session Meeting Minutes of September 18, 2024 (**ACTION**)

B. Approval of Finance Committee Meeting Minutes of September 18, 2024 (**ACTION**)

C. Approval of Compliance Oversight Committee Meeting Minutes of July 11, 2024 (**ACTION**)

D. Approval of Pediatric Intensive Care Physician Coverage Agreement (**ACTION**)

E. Approval of Pay Increase for Non-Bargaining Employees (**ACTION**)

F. Approval of Policy Number LD.28 entitled CONTROL OF ACCOUNTS RECEIABLE, ACCOUNTS PAYABLE, CASH AND CREDIT (**ACTION**)

G. Approval of Policy Number RI.7.2 entitled PATIENT COMPLAINT/GRIEVANCE PROCESS (**ACTION**)

MOTION: Dr. Krishna made a motion to approve the consent calendar; Seconded by Mr. Hofbauer.
The motion passed unanimously.

III. COMMITTEE REPORTS & RECOMMENDATIONS

A. **Finance Committee** – Steve Hofbauer, Chair

1. Approval of September 2024 - Financial Report (**ACTION**) – Nathan Dean, CFO

Statement of Income – September 2024

- Total Operating Revenue: Actual= \$45.6 | Budget= \$45.7 | LY= \$44.1 | 3.5% Variance from LY

- Total Operating Expenses: Actual= \$45.3 | Budget= \$42.8 | LY= \$41.0 | 10.4% Variance from LY

- EBIDA: Actual= \$340 | Budget= \$2.9 | LY= \$3.0 | -88.8% Variance from LY

- Net Income: Actual= \$-2.7 | Budget= \$513 | LY= \$1.1 | -307.0% Variance from LY

Mr. Dean reminds the committee of supplemental funds and reimbursements collections.

Statement of Income – Year to Date: Reviewed & Discussed

- Total Operating Revenue: Actual= \$176,451 | Budget= \$181,662 | 4.6% Variance from LY
- Total Operating Expenses: Actual= \$175,789 | Budget= \$169,839 | 6.9% Variance from LY
- EBIDA: Actual= \$662 | Budget= \$11,823 | LY= \$4,293 | -84.6% Variance from LY
- Net Income: Actual= -\$8,708 | Budget= \$2,036 | LY= -\$2,781 | -213.2% Variance from LY

Payor Mix Graph – Reviewed

Medicare: 38.3% | Medi-Cal: 39.2% | Commercial: 19.7% | Other: 2.0% | Self-Pay: 0.9%

Admission Trends – Reviewed Data

Volumes – September 2024

TOTAL SURGERIES: 742 | Budget: 707 | LY: 694 | 6.9% Variance from LY
TOTAL GI PROCEDURES: 306 | Budget: 370 | LY: 356 | -14% Variance from LY
TOTAL CC/IR/EP PROCEDURES: 207 | Budget: 162 | LY: 145 | 42.8% Variance from LY

Trauma Cases: 157 | Budget: 134 | LY: 132 | -7.1% Variance from LY
ER Visits: 10,405 | ER Admits: 1,148 | ER Conversion to I/P: 11.0%
Deliveries: 353 | Budget: 290 | LY: 243 | 45.3% Variance from LY

Acute Discharges – Actual: 1,609 | Budget: 1,616 | LY: 2,302
Acute Patient Days - Actual: 7,178 | Budget: 7,612 | LY: 7,157
Adjusted Patient Days - Actual: 10,536 | Budget: 10,987 | LY: 10,610

Observations (as patient days) - Actual: 77 | Budget: 75 | LY: 43
Avg Daily Census – Actual: 232 | Budget: 245 | LY: 231

General Acute LOS – Actual: 4.46 | Budget: 4.71 | LY: 4.61
General Acute CMI - Actual: 1.53 | Budget: 1.53 | LY: 1.55
Medicare Acute LOS – Actual: 5.96 | Budget: 5.99 | LY: 5.69
Medicare CMI – Actual: 2.53 | Budget: 2.20 | LY: 2.14

Volumes – Fiscal YTD

TOTAL SURGERIES: 2,829 | Budget: 2,809 | LY: 2,671 | 5.9% Variance from LY
TOTAL GI PROCEDURES: 1,287 | Budget: 1,468 | LY: 1,493 | -13.8% Variance from LY
TOTAL CC/IR/EP PROCEDURES: 753 | Budget: 642 | LY: 609 | 23.6% Variance from LY

Trauma Cases: 568 | Budget: 531 | LY: 544 | 4.4% Variance from LY
ER Visits: 39,590 | ER Admits: 39,590 | ER Conversion to I/P: 11.3%

Deliveries: 1,305 | Budget: 1,160 | LY: 1,013 | 28.8% Variance from LY

Acute Discharges – Actual: 6,290 | Budget: 6,411 | LY: 6,220
Acute Patient Days - Actual: 29,616 | Budget: 30,203 | LY: 29,505
Adjusted Patient Days - Actual: 43,177 | Budget: 43,594 | LY: 42,839

Observations (as patient days) - Actual: 286 | Budget: 298 | LY: 165
Avg Daily Census – Actual: 241 | Budget: 245 | LY: 240

General Acute LOS – Actual: 4.71 | Budget: 4.71 | LY: 4.74
General Acute CMI - Actual: 1.53 | Budget: 1.57 | LY: 1.53
Medicare Acute LOS – Actual: 5.88 | Budget: 5.99 | LY: 5.93
Medicare CMI – Actual: 2.26 | Budget: 2.20 | LY: 2.10

Labor Metrics – September 2024 & Year to Date

Mr. Dean noting that the Labor Metrics for FTEs being up by 4.4% from Last Year. Further noting that AVMC's labor cost percentage from net patient revenue is 70%. This percentage is much higher than the state and national average.

Collection & Debt Service Coverage Requirements – September 2024

- Bond Covenant Requirements: Days Cash on Hand: 116.0
- Debt Service Coverage: 2.61

MOTION: Mr. Hofbauer made a motion to approve the September 2024 Financial Report; Seconded by Dr. Krishna. The motion passed unanimously.

IV. NEW BUSINESS

- No New Business

V. CHIEF EXECUTIVE OFFICER'S REPORT

Mr. Mirzabegian shared the following facilities and program updates:

- Emergency Department Expansion Ribbon Cutting and Licensing for Opening for Patient Care. He further noted that it may be a couple - few weeks before patients are seen.
- Infusion Suite Open House was held. This will be a great addition to the community and outpatient care/services.
- Pediatric Intensive Care Unit Provider Agreement. Mr. Mirzabegian noting that with this serviceline opening, we will no longer need to transfer pediatric patients out. He is hoping to have the unit open in the next 6-9 months.
- Non-Bargaining Employees & Management one time pay increase of 5%

VI. BOARD OF DIRECTORS UPDATES (INFORMATION ONLY) - Don Parazo, M.D., Chair

- Nothing to Report

VII. PUBLIC COMMENT ON NON-AGENDA ITEMS

- Patrick Lowrey provided public comment regarding his friend who was a previous patient and his desire to obtain her medical records.
- Brenda Casique provided a public comment regarding staff ratios for Registered Nurses.
- Aracely Avila provided public comment regarding staffing ratios and retention for Registered Nurses.
- Melanie Castro provided public comment regarding staffing ratios and retention for Registered Nurses.

VIII. ADJOURNMENT: 6:36PM

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Don Parazo, M.D., Chair